



MACEDONIA CHAPEL PRESCHOOL

A MINISTRY OF MACEDONIA UNITED METHODIST CHURCH
1941 Macedonia Church Rd.
White Post, VA 22663
540-869-0090

Guiding Children in God's Path

MACEDONIA CHAPEL PRESCHOOL POLICY STATEMENT

***TUITION AND FEES:**

- \$50 non-refundable registration fee payable at time of registration
- 2-day classes: \$140 per month
- 3-day classes: \$170 per month
- 5-day classes: \$230 per month
- \$5.00 yearly fee for "Scholastic" magazine payable with Sept. tuition
**Partial scholarships are available for those families who apply and qualify.*

TUITION POLICY:

- tuition due on the first of each month, \$10.00 late fee after the 10th of the month
- full tuition due each month, regardless of # of days of attendance
- if school is closed temporarily due to health precautions, weather conditions, or other reasons beyond our control, full tuition will continue to be charged
- if a child withdraws during the school year, the parent must provide 30 days notice to the director, giving the anticipated date of last attendance, or additional month's tuition will be charged

PHYSICAL EXAMINATION, SHOT RECORDS, AND PROOF OF BIRTH:

- all **new** students must provide proof of physical, shot record, and verification of birth (birth certificate, passport, or hospital record,) by the first day of attendance
- physical form, shot records, and proof of birth will be kept on file for **returning students**

MEDICATION ADMINISTRATION POLICY:

- **only** emergency epi-pen medication will be administered by trained staff to children who have epi-pen prescribed by doctor and have proper forms on file in preschool office
- **no** prescription or over-the-counter medications (except epi-pen) will be administered by our staff

SCHOOL PICTURES:

- class/individual pictures will be taken by a reputable firm and offered for sale to parents
- occasional photos may be taken by staff to be used for school displays or projects

POTTY TRAINING:

- all children must be potty trained by the first day of school
- no pull-ups permitted

*****Macedonia Chapel Preschool is a Christian preschool and admits students of any race, color, religious and ethnic origin. We do not discriminate in administration of educational policies, admissions policies, scholarship programs, and any other school policies or programs.***